SALES ORDER

Date: [Enter a date]
Invoice # [100]

MooreLife
Custom Embroidery or Monograms
Email containing pricing will be sent in 24 hours
All images/ logos must be in pes file format
Support@1moorelife.com

Ship To
[Name]
[Company Name]
[Street Address]
[City, ST ZIP Code]
[Phone]
Customer ID [ABC12345]

To
[Name]
[Company Name]
[Street Address]
[City, ST ZIP Code]
[Phone]
Customer ID [ABC12345]

Salesperson	Job	Shipping Method	Shipping Terms	Payment	Terms	Due Date
				Full payment	Due upon ordering	

Qty	Item	Description	Color Thread	Placement	Notes
1	monogram	T-Shirt {J, L, W}	Aqua	Upper right corner	example